



## **CRITERIA FOR REVIEW OF PETITION**

No more than **six (6)** points in advanced undergraduate courses may be approved for graduate credit in a master's or doctoral degree program at Teachers College.

Such Courses:

- a. *\* must be beyond the general introductory level*
- b. *must be relevant to the student's specialty*
- c. *must not be available on the graduate level within the University*
- d. *must be recommended by the student's major advisor, and*
- e. *with the assistance of the Registrar, a student proposing to enroll in a advanced undergraduate course within the University obtains in writing a statement from the instructor of that course clarifying the additional work required in order to differentiate between undergraduate and graduate participation in the course*

**\*Basic Language:** courses must be beyond the first two years

The statement defining the additional course requirements will be reviewed by the Registrar before final approval

***Petitions for review are to be submitted early in the term  
in which the course is to be taken***

### **STUDENT'S RESPONSIBILITIES**

1. read the above criteria
2. obtain the required signatures in parts *I & II*
3. return the petition to the Registrar's Office (3<sup>rd</sup> Floor Thorndike), or mail to Teachers College, Box 311, before the last day for change of program (see the academic calendar published in the schedule of classes).

**THIS DEADLINE IS TO BE OBSERVED**