

Elliot and Roslyn Jaffe
Service-Learning / Classroom Project Mini-Grant, 2009-2010
(for Peace Corps Fellow & PC Fellows Alumni)

Purpose: To support Fellows' projects and professional development in the field of service-learning. If possible, such projects could be oriented toward Peace Corps' third goal ("to help promote a better understanding of other peoples on the part of the American people"), but this is by no means the only criterion. This grant is being provided to support the work that many of you are already doing as part of your continuing AmeriCorps service.

Requirements & Documentation:

- 1) This grant application, including budget itemizing costs.
- 2) Initial planning meeting with our Service-Learning Coordinator.
- 3) A completed W9 form, if you want the funds to be awarded as a grant. Alternatively, you can be given the funds as reimbursement after expenses have been incurred, in which case you should **keep all receipts** and will need to submit them instead of your W9 (You can download this form at www.irs.gov/pub/irs-pdf/fw9.pdf - we only need page 1 filled out).
- 4) Project evaluation and self-assessment following completion of the project, including any relevant project documentation

Eligibility: Applicants must be current Peace Corps Fellows (i.e. you must be currently teaching in NYC public schools and be registered as a student at Teachers College) or PCF Alumni working in NYC schools. The project must fulfill grant's purpose (see above). That's it.

Other Tidbits: Grants fulfilling these requirements will be offered to those who first submit proposals. Expect a reply as to whether your grant was chosen within 2-3 weeks of your submission. An initial planning meeting in person or by phone with our staff will have to be scheduled to go over project ideas in more detail. The project will be completed once the project evaluation and self-assessment form is turned in. After the project, we kindly request, if applicable, that you invite students to write letters to the Jaffes and/or AmeriCorps describing the activities they participated in. If applicable, you could personally write a short thank you letter to the Jaffes, and perhaps send student work and or photos.

If funds remain after Feb 15, applicants may apply for additional funding for the same or other projects.

How To Apply (e-mail to Nicolas Stahelin at stahelin@tc.edu with the following information):

- I. General Information
 - a. Name of Peace Corps Fellow(s)
 - b. Mailing address and tlf. numbers
 - c. Name of school
 - d. Name of project
 - e. Subject area and number of students involved
- II. Short 2-paragraph description of the Project. The narrative should address what service this is providing the larger school community or neighborhood, and how it addresses one of your curricular goals.
- III. Total cost of project; Partners offering matching funding (if any); and amount requested from Jaffe Grant (up to \$500 per Fellow)
- IV. Itemization of requested funds
- V. Tentative meeting date for planning
- VI. Dates & timeline of proposed project

Deadlines for applications are: November 20th, 2008

Examples of service activities in past projects:

- Photo-documentary exploration of the community, followed by community exhibits
- Creating a bilingual walking-tour of a historically immigrant neighborhood
- Restoring public spaces and building community gardens
- Initiating a recycling program at school
- Creating and broadcasting public service announcements with digital media

A Few Web Resources:

- National Service-Learning Clearinghouse: <http://www.servicelearning.org>
- Elementary through High School Science Service-Learning Ideas: http://www.pitt.edu/~psla/Project_Ideas/Science.html
- Internet TESOL Journal's Service-Learning Beyond School Walls: <http://iteslj.org/Techniques/Minor-ServiceLearning.html>
- Successful service-learning projects from elementary through high school in:
New York: <http://www.nysslii.org>
- Massachusetts: <http://www.doe.mass.edu/csl/comlesson.pdf>
- Wisconsin: <http://www.dpi.state.wi.us/dpi/dltcl/bbfcsp/slhomepage.html>
- Boston: <http://www.bostonteachnet.org>